

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be completed in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on the receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on the debit side.

Name of smaller authority: Long Newnton Parish Council

County area (local councils and parish meetings only): Cotswold

Financial year ending 31 March 2025

Prepared by (Name and Role): Andrea Warrington Clerk and RFO

Date: 26.04.25

		£	£
Balance per bank statements as at 31/3/25:			
	account 1	7,594.0	
	account 2	4,753.0	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			12,347.0
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/25			
Net balances as at 31/3/25 (Box 8)			<u>12,347.0</u>