**Long Newnton Parish Council**

**Minutes of the Annual General Council meeting held on 9th February 2023**

**THIS MEETING WAS HELD in Holy Trinity Church**

Members

Di Thomas, Debs Brock-Doyle, Gaye Mitchell, Julian Beach, Active Parishioners: Clare Parfitt, Michael Norton

Member of the public; Alan Robertson

In attendance; Andrea Warrington- (Clerk)

Apologies Received Sue Sampson,

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| 1-2023 | 1 | Apologies for Absence – Susan Sampson |  |
| 1-2023 | 2 | Declarations of Interest in Items on the Agenda None |  |
| 1-2023 | 3 | To approve the Minutes of the Council Meeting held 21st November 2022All in favour  |  |
| 1-2023 | 4 | Public questions (if any) Alan Robertson (Resident) attended the meeting to discuss several items:* 1.Advised us that speeding through the village has got a lot worse, asked when new speed cameras would be in place. JB told him that at present we only have one on order to run alongside our existing camera. It was pointed out that the existing camera isn’t working and needs its battery charged. Di to ask husband Dan to sort this. JB & DT to discuss final placing of the new camera and the favoured spot seems to be at the Malmesbury end and keep our existing camera at the Tetbury end for the time being. Alan Robertson offered his help with the speedwatch programme which will be very useful. JB explained that once the data has been analysed and sent to the police the offenders, we highlight will 1st offence Receive a letter from the police (at a cost of 50p to us)2nd offence Will receive a visit from police and on 3rd offence they will receive a fixed penalty notice.
* 2. Alan also mentioned the soakaways opposite nursery barns which need digging out, this is in hand with the wildflower consultant and will be done shortly. We should ensure they are kept clear as the road flooded badly with all the excess rain we had earlier in the year. Michael Norton will cover more of this later in the meeting.
* 3. Alan also asked if there was another way to protect the wildflowers not using tape? The clerk suggested white posts without any tape. Alan offered to provide white post and help us place them along the verge to tidy things up and stop the lorries driving all over the verges. He was thanked for his offer of assistance.

  | **DT****JB****AJW** |
| 1-2023 | 5 | Reports from any meetings attended. None |  |
| 1-2023 | 6 | Matters arising: * **Rubbish near village gates** – DT has asked Highways for this to be removed but hasn’t been done so JB agreed to take a look to see if it is something he could do and take to the tip. Clerk advised that some of it is very heavy.
* **A plaque and new wild cherry** in memory of Queen Elizabeth 11 by new tree/ stump hollow – A discussion took place following the quote of £60 to hollow out the stump to enable us to use it as a planter with bulbs etc. No decision was made as there was a disagreement as to what the plaque should say. We are to look at the details of the Queens canopy and see if that gives any ideas.
* **Gaye M reported that a tree survey** had been undertaken (see attached) by and a comprehensive quote for work required has now been received. (See attached) However, GM wondered if in fact Glos highways are responsible for the trees on the highway which would save us a lot of money and seem much more likely. Nikki Ind to investigate further.

 * **Tidy up the Green Lane trees** - Clerk has not spoken with Arthur Witchell about this further but it was felt that a small working party could manage the work with loppers and a pruning saw. To be arranged early spring maybe the weekend of the village clean up.

 * DBD suggested that She, Julian and Clerk look at risk in relation to the Parish Council and a sub-committee will be set up – Arrange in March
* **Gardening Committee** email to be sent? It was suggested that feelers were put out at the forthcoming pub night to see if there are any willing volunteers to be on the gardening committee once established, we can decide what to do with the existing trough by pump Lane. Mainly committee job will be to keep troughs watered and tidy throughout the summer. Also tidying up in Autumn replacing plants with bulbs etc.
* **Trees outside Nursery Barns** planted outside the Cotswold Stone Wall – JB has yet to talk with residents but will do so shortly to see if they would be willing to remove the trees on the pavement. We can offer to help with replacing trees inside their property if required.
* **Hedgehog Highways** Nothing done as 50 kits too many for small village.
 | **JB****AJW/ DT/GM****GM/****Nikki****AJW****DBD/JB/AJW****ALL****JB** |
| 1-2023 | 7 | **New councillor required:** Following the resignation of Debs Brock Doyle and the advertising by Cotswold elections team we have now received a resignation letter from Sue Sampson who at the time she took on the Councillor role was furloughed and working from home but now she is back working in London she unfortunately does not have the time to devote to being a Councillor. She has kindly offered to help with anything we organise and will still be involved. However, we now need two new Councillors. A few ideas were discussed and Councillors are to sound out various residents to see if they may be interested. Clerk to advise CDC elections so they can advertise the post then we should be able to co-opt.  | ALLAJW |
| 1-2023 | 8 | **Update on financial regs** - DBD and Clerk to go through regs to check relative and up to date | DBD/AJW |
| 1-2023 | 9 | **PC Insurance quotes –** Clerk had received the renewal quote from Gallagher (Came and Co) Brokers which had increased from £217 to £623.72. insuring with HISCOX. Clerk telephoned to ask why as nothing had changed and we hadn’t had any claims and we were told that they no longer do a micro policy for Parish Councils so we are treated the same as Town Councils and much larger Parish Councils with playgrounds, green spaces and village halls etc. This seems very unfair so at the suggestion of GAPTC clerk triedBHIB Councils who quoted £431 which was still double our 2022 quote. After much research on the internet, clerk contacted Zurich who have a Local Councils, Parish Councils package policy which meets our needs and the quote was £214. It was unanimously agreed to accept that quote and Clerk will deal with the admin to arrange.  | AJW |
| 1-2023 | 10 | **Speed Camera update:** JB reported that Glos police have agreed to supply the speed camera and we will have access to a dashboard to enable us to download and analyse the date before sending our list to the police of those offenders who will receive a letter. It was discussed whether we should reinstate a speedwatch team where residents stood on the pavement with hi viz jackets and cameras periodically and it was felt that the team should now be employed sorting the data Michael Norton and Claire Parfitt offered their help to assist JB and the speedwatch team.  | JB |
| 1-2023 | 11 | **Clerks report:** Clerk reported that the precept increase had been requested and clerk had also had to fill in a document for GAPTC which gave us an idea of precept for other similar size PC’s We are now more in line if not on the low side but the increase should help with our budget needs going forward  |  |
| 1-2023 | 12 | **Highways Update:** DT reported that highways are chasing Melcourt about putting right the verge damage. **Wild flower verges -** Nothing to reportexcept reinstating soakaways |  |
| 1-2023 | 13 | **Surface water on Main road/ Church Lane**Michael Norton, active parishioner, who is a civil Engineer and has considerable knowledge on this matter gave us an insight into the recent flooding following the period of very wet weather. There are two main areas to consider1. The B4014 just past the village gates on the road to Tetbury where we had quite a severe flood and one reported accident on this occasion. There are side entry drains (weir kerbs) which have not been maintained, it was suggested that Gigacear (Contractor Avonline) when putting in the fibre broadband might have caused some damage to the pipes but this cannot be confirmed. The side ditches on each side of Tetbury Road have not been maintained which is another contributory factor to the flooding.
2. Storm water flows down Church Road but is not all being collected by the gullies on the B4014, so much of it flows on past until it reaches Pump Lane where another flooded section of road builds up.

Chair suggested that she put Michael in touch with Richard Gray CDC Highways officer to consider what can be done.There has previously been another accident due to the standing water so this is now becoming a serious problem.  | DT/MN |
| 1-2023 |  | **Finance:**  |  |
| 1-2023 |  | To approve payments (if any)  |  |
| 1-2023 | 14 | To receive most recent Income and Expenditure Figures**Income**

|  |  |  |
| --- | --- | --- |
| **Date** | **Item** | **Amount** |
| **6.1.23** | **Resident donation re Melcourt** | **783.00** |
| **9.1.23** | **Resident Donation re Melcourt** | **1108.00** |
| 8.2.23 | Donation Wild Flowers AONB  | 1000.00 |
|  |  |  |

**Expenditure**

|  |  |  |
| --- | --- | --- |
| **Date** | **Item** | **Amount** |
| **28.11.22** | **Clerk payment**  | **24.00** |
| **15.12.22** | **Meeting church hire x 4**  | **200.00** |
| **28.12.22** | **Clerk payment** | **24.00** |
| **9.1.23** | **Printer ink**  | **91.98** |
| **9.1.23** | **Howard Cole re Melcourt** | **2625.00** |
| **23.1.23** | **Clerk Payment** | **24.00** |
|  |  |  |

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| 1-2023 | 15 | Bank Balance as at date of meeting Current £4980.11 Savings £5162.25  |  |
| 1-2023 | 16 | Budget now complete  | **INFO** |
| 1-2023 | 17 |  **Planning** –See attached  |  |
| 1-2023 | 18 | Planning training: Planning in plain English DT and GM to attend “on line” and clerk to resend the email with link.  | **AJW DT GM** |
| 1-2023 | 19 | Village clean up: Suggested date 11/12 March will run along the same lines as last year and DBD to coordinate.  | DBD |
| 1-2023 | 20 | Defibrillator Training and awareness It was decided to increase the awareness of the defibrillator as many residents are not aware of its location in the Church porch. Training was given when it was installed and it was generally felt that it is very self-explanatory. However, DBD to look up “you tube video” which we could put a link on the web site or email out to the residents. Training would cost in the region of £250 and was not considered necessary for us to provide. The machine talks you through instructions when you open it but raising awareness is essential and would be good.  | DBD/AJW |
| 1-2023 |  | King Charles 3rd Coronation – It was agreed that the PC would arrange something to celebrate the Coronation. However, it was noted that it is Badminton Horse Trials weekend which will take quite a few of the village away. Suggested that a sub committee was formed and JB offered to lead and Debs BD will also help as she had organised the jubilee celebrations. A request for help will be put out at pub night together with offers of help for Gardening in the village (Troughs watering and weeding) and also help with the Speed-watch data. The date suggested was the Saturday as this is 2nd dressage day at Badminton which will not be so well attended. Also it is actual Coronation day.  | JBDBD |
|  |  | Other Matters:Nikki reported that she has had a meeting with James Golob from Escourt Grange regarding sewage that is escaping into the river flowing past his house and further on to the ford on the Fosse. MN asked if it was the fault of the treatment plant, or too much rain or too many new houses. JB suggested that Bristol Zoological Society may be interested and there used to be White Flag Cray Fish in the river but they are not present any more. This is ongoing and Nikki will report backClare Parfitt raised the matter of light pollution caused by very strong halogen type floodlights. It was suggested that maybe the PC could raise awareness of light pollution in the Cotswolds to make people think about our dark skies and the beauty of them and to consider the positioning of such lights. Nikki advised that all new builds now have a lighting plan and going forward that would be incorporated in to the planning decision. JB Advised that there is to be an opening event for the newly renovated “Bridge and Ford” on the Fosse Way. JB liaising with James Gray and will keep us advised.  | NikkiJB |
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|  |  |  |  |
|  |  | DATE OF NEXT MEETING Thursday 11th May 2023m (the first Thursday is election day)  |  |
|  |  | *Andrea Warrington Clerk/RFO Long Newnton Parish Council* |  |

LONG NEWNTON PLANNING FROM 21st Nov 2022 -



--------- Forwarded message ---------
From: **Nigel Eldridge** <eldridgetreeservices@icloud.com>
Date: Thu, 9 Feb 2023 at 08:27
Subject: Quotation for tree work
To: <gayephysio@gmail.com>

Good morning Gaye,

Quotation for tree work at Long Newton starting by Church on opposite side.

Large lime tree mainly dead, possibly belongs to house. Pollard to 4m. £2000.00+vat or fell to ground level £2300.00+vat.
2nd lime ok.
3rd lime die back, had previous work to remove dead limbs. Pollard at 4m.

                                                               £1200.00+vat

4th lime remove basal growth.
                                                               £    30.00+vat

5th lime minor deadwood no work at present.
6th lime remove basal growth.
                                                               £    30.00+vat
7th tree, maple. No work.
8th lime, minor deadwood ok. Trim basal growth.

                                                               £     30.00+vat

9th lime die back in tips, check summertime.
10th lime, minor deadwood ok. Trim basal growth.

                                                                £   30.00+vat

11th sycamore, 3 old braces. Add additional braces.

                                                                £ 240.00+vat  ( kit )
                                                                £ 250.00+vat

12th maple, no work.
13th lime, sever ivy.                              £    10.00+vat
Or remove.                                             £   40.00+vat

Church side from far end.

1st sycamore check extent of cavity at 6ft and report back if recommending reduction.

                                                                 £   30.00+vat

2nd chestnut, no work.
3rd lime ok. Possibly raise up low branches in future.
4th lime ok.
5th lime ok.
6th on work.
7th ash ok at present.
8th lime sever ivy.
                                                                 £    10.00+vat

9th ash, check summer time.
10th lime, sever ivy.                               £    10.00+vat

11th ash, check summer time.
12th elm ? Sever ivy.                             £     10.00+vat

Stump cut out middle for planting space.
                                                                 £    60.00+vat
13th ash, check when in leaf.

The Triangle.

1st wellingtonia, no work.
2nd beech, no work.
3rd chestnut, no work.
4th chestnut, no work.
5th Large ash, check summer time when in leaf.
6th 3 limes, major deadwood remove.
                                                                 £ 600.00+vat

Priority work is for large lime, almost dead.
Adding additional braces to sycamore as steel cables are past safe working time.
Removing deadwood from limes by triangle. Other work could be scheduled at later date. I hope this is helpful.

Kind regards
Nigel Eldridge.

