

## Minutes of the full council meeting held on 7<sup>th</sup> June 2018

### Members

Diane Thomas - Chair  
 Debs Brock-Doyle - Vice Chair  
 Katherine Landale  
 Richard George  
 Jill Peacey  
 In attendance; Andrea Warrington- (Clerk)

Apologies Received: None

4-2017/18	1	<b>Apologies for Absence</b> – None	
4-2017/18	2	<b>Declarations of Interest in Items on the Agenda</b> – None received	
4-2017/18	3	<p><b>To approve the Minutes of the Council meeting held on the 6th March 2018</b>– It was resolved to approve the minutes of the meeting held 7<sup>th</sup> December 2017 as true and accurate record of proceedings.</p> <p>Proposed: <span style="border: 1px solid black; padding: 2px;">Di Thomas</span></p> <p>Seconded: <span style="border: 1px solid black; padding: 2px;">Debs Brock-Doyle</span>      3 in favour.</p>	
4-2017/18	4	<b>Public Questions (if Any)</b> None	
4-2017/18	5	<p><b>Appointment of Councillors Election of Officers</b></p> <p>Di Thomas CHAIR Proposed by Debs Brock-Doyle Seconded Richard George          Debs Brock-Doyle Vice Chair – Proposed Di Thomas, Seconded Jill Peacey          Richard George – Councillor – Proposed Jill Peacey Seconded Debs Brock-Doyle          Jill Peacey – Councillor – Proposed Di Thomas Seconded Richard George          Katherine Landale – Councillor – Proposed Debs Brock-Doyle Seconded Richard George          All in favour</p>	AW DBD
4-2017/18	6	<p><b>Tree Warden Update:</b> Glyn is in conversation with Arthur Witchell and has started a tree survey to see which are the important trees in the village. Glyn will feedback to our next meeting in September. Di to ask him to attend. It was suggested that the PC may plant a tree in memory of Mike Tucker who sadly died in March. Mike has always been very keen on village life and did a huge amount to help with mowing grass outside the church and also encouraged many social events to welcome new and existing people to the village. The siting of the tree has yet to be decided but possibly by the new bench on the triangle. A tulip tree was suggested.</p>	DT
4-2017/18	7	<p><b>Clerk's report:</b> Clerk stated how sad the death of Mike Tucker was for the village. He was very much a part of Long Newnton and will be sadly missed.</p>	KL
4-2017/18	8	<p><b>Broadband speed:</b> Bean reported that various people have registered with Gigaclear the cable company. They are shortly to lay cables in Long Newnton. We may need to let residents know more information and Dy to liaise with AW if email to be sent around the village.</p>	DT/AW
4-2017/18	9	<p><b>Highways Update:</b> Report to come from DT First results from speed cameras are very positive. Church Lane: Andrew Tucker is happy to get involved possibly with digging out the ditches and putting soil back on verges. We are told that Robin at Charlton Park may help. We need to ensure passing places are in the right place for line of sight to avoid liability problems. Highways have agreed to help. We need to get the legal position sorted before planning our work but the rebuilding of the verges is a benefit for the environment too. May have to do a little at a time. Hopefully with the PC, Andrew Tucker and Highways we can improve the condition of the lane over the next year or so.</p>	AW
4-2017/18	10	<p><b>Troughs and planting:</b> Troughs are looking a little sad. Jill and Di have done a little weeding but we were trying to wait for the sale at Wyvale (as last year) to purchase summer bedding plants. AW to investigate sale prices. JP to spend £20 voucher to brighten them up a bit.</p>	JP AW
4-2017/18	11	<p><b>Data Protection:</b> Clerk to investigate if GAPTC have a Data Protection policy we could adopt. As we only contact villagers with information and they have all given their emails to us for this purpose it was felt that we did not need to send the very popular data protection letter being sent around at present requesting residents to opt in to emails.</p>	AW
4-2017/18	12	<p><b>Wildlife in the village:</b> Nothing to report. September meeting we should agree where we could put bird/bat boxes. Richard to sound out our contact at Glos. Wildlife re prices etc. Richard also to give update on Barbury Moth project shrubs availability at next meeting</p>	RG

4-2017/18	13	<b>Village social Link with PCC</b> ; Di attended the PCC annual meeting and it was suggested we maybe have a joint social possibly a February social at the Great Tythe Barn DT to ask her daughter who works at GTB for available dates.	DT																																																			
		<b>Finance</b>																																																				
4-2017/18	14	To approve payments (if any), see below																																																				
4-2017/18	15	To receive most recent income and expenditure figures: Purchase of computer and associated software and printer has now been claimed by the Clerk an amount of £592.90, ink cartridges £107.67																																																				
4-2017/18	16	Bank Balance at meeting date £6288.17																																																				
	17	To approve Annual Governance Statement: Approved DT Seconded DBD																																																				
	18	To approve Annual Accounting Statement: Approved DT Seconded JP																																																				
4-2017/18	19	Clerk reported that Grant Thornton are no longer offering an audit service for local councils. PFJ Littlejohn have taken over but councils with expenditure under £25K will be exempt and not audited. It is suggested that as things seem to be getting more complicated small Councils can use GAPTC to internally audit the annual accounts. They have experts with knowledge of Local Council matters available for approximately £90pa. It was agreed to adopt this for Long Newnton for 2018/19 and the necessary form has been signed. Proposed DT seconded KL																																																				
4-2017/18	20	<p><b>Annual Budget Review:</b></p> <table border="1"> <thead> <tr> <th>ITEM</th> <th>BUDGET</th> <th>ACTUAL to date</th> </tr> </thead> <tbody> <tr> <td>Speedwatch</td> <td>3500.00</td> <td>3750</td> </tr> <tr> <td>Tree Maintenance</td> <td>480.00</td> <td>480</td> </tr> <tr> <td>Troughs and Planters</td> <td>300.00</td> <td>226</td> </tr> <tr> <td>Annual Gardening</td> <td>200.00</td> <td></td> </tr> <tr> <td>Bench and concreting for triangle</td> <td>500.00</td> <td></td> </tr> <tr> <td>Web Site set up</td> <td>790.00</td> <td>954</td> </tr> <tr> <td>Post erection</td> <td>750.00</td> <td></td> </tr> <tr> <td>Wildlife expenses</td> <td>300.00</td> <td>402</td> </tr> <tr> <td>Village Upkeep</td> <td>600.00</td> <td></td> </tr> <tr> <td>Village Social</td> <td>1000.00</td> <td></td> </tr> <tr> <td>Printer ink/paper/clerks expenses</td> <td>250.00</td> <td>85</td> </tr> <tr> <td>Annual web site fee</td> <td>200.00</td> <td>196</td> </tr> <tr> <td>GAPTC Membership</td> <td>52.00</td> <td>50</td> </tr> <tr> <td>CAME Insurance Annual</td> <td>165.00</td> <td>218</td> </tr> <tr> <td>Computer/Printer Purchase ** Inv in 2018</td> <td>695.00</td> <td>592.90</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </tbody> </table>	ITEM	BUDGET	ACTUAL to date	Speedwatch	3500.00	3750	Tree Maintenance	480.00	480	Troughs and Planters	300.00	226	Annual Gardening	200.00		Bench and concreting for triangle	500.00		Web Site set up	790.00	954	Post erection	750.00		Wildlife expenses	300.00	402	Village Upkeep	600.00		Village Social	1000.00		Printer ink/paper/clerks expenses	250.00	85	Annual web site fee	200.00	196	GAPTC Membership	52.00	50	CAME Insurance Annual	165.00	218	Computer/Printer Purchase ** Inv in 2018	695.00	592.90				
ITEM	BUDGET	ACTUAL to date																																																				
Speedwatch	3500.00	3750																																																				
Tree Maintenance	480.00	480																																																				
Troughs and Planters	300.00	226																																																				
Annual Gardening	200.00																																																					
Bench and concreting for triangle	500.00																																																					
Web Site set up	790.00	954																																																				
Post erection	750.00																																																					
Wildlife expenses	300.00	402																																																				
Village Upkeep	600.00																																																					
Village Social	1000.00																																																					
Printer ink/paper/clerks expenses	250.00	85																																																				
Annual web site fee	200.00	196																																																				
GAPTC Membership	52.00	50																																																				
CAME Insurance Annual	165.00	218																																																				
Computer/Printer Purchase ** Inv in 2018	695.00	592.90																																																				
4-2017/18	21	How to let village know what we are doing? To be discussed at next meeting maybe a quarterly newsletter to be delivered with Church dates?																																																				
4-2017/18	22	<b>Planning –</b> Ongoing development of The old Cowsheds/Nursery Barns: Another application is due to be received and DT will liaise with Andrew Moody once our thoughts have been agreed.																																																				
4-2017/18	23	To consider and agree any responses to correspondence received for reply – none	DT																																																			
4-2017/18	24	To receive reports of meetings attended – PCC AGM Di Thomas																																																				
4-2017/18	25	<b>Other Matters:</b> DT reported that we may be able to claim back VAT and is to investigate further and if we can it may be possible to claim for the last three years. DT to report back next meeting																																																				
		<b>Date of next meeting 6<sup>th</sup> September 2018</b>																																																				
		Agenda items for next meeting: 1/4ly newsletter																																																				
		<i>Andrea Warrington Clerk/RFO Long Newnton Parish Council</i>																																																				